



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 OCTOBER 2022 - 31 JANUARY 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

APPENDIX 2

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

APPENDIX 2

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Extension of Parking & Environmental Enforcement Contract	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295
Enterprise Arcade	Keith Molloy
Housing Strategy 2022 -2027	Alistair Malpas alistair.malpas@sefton.gov.uk
Sefton Economic Strategy 2022/23	Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442
Re-designation of Private Rented Sector Housing Licensing Schemes	Clare Taylor clare.taylor@sefton.gov.uk Tel: 0151 934 2273
Bootle Regeneration Strategy	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619
Emergency Temporary Accommodation Project	Allan Glennon allan.glennon@sefton.gov.uk
Article 4 Direction E to C3	David Robinson david.robinson@sefton.gov.uk
Provision of Council Housing at Buckley Hill Lane, Netherton	Suzanne Blundell Suzanne.Blundell@sefton.gov.uk

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Extension of Parking & Environmental Enforcement Contract To seek permission to extend the current parking and environmental enforcement contract for a period of six months			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member			
Method(s) of Consultation	Meetings and discussions			
List of Background Documents to be Considered by Decision-maker	Extension of Parking Enforcement Contract			
Contact Officer(s) details	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Enterprise Arcade To determine the Agreement to Lease with the preferred operator			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member Regeneration and Skills, Town Deal Board,			
Method(s) of Consultation	Meetings, emails and briefings			
List of Background Documents to be Considered by Decision-maker	Enterprise Arcade			
Contact Officer(s) details	Keith Molloy			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Housing Strategy 2022 -2027 Seek approval for refreshed Housing Strategy for Sefton			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022 Decision due date for Cabinet changed from 01/09/2022 to 06/10/2022. Reason: to facilitate the extended period of consultation regarding the strategy development			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Housing Strategy Consultees include all members of the public and residents of Sefton with an interest in housing and the provision of housing services. Other key stakeholders will be those external organisations who will be working in partnership with the Council to deliver, own and manage new or existing housing as well as providing housing services. Specific consultees include: Cabinet Member -Communities and Housing, Adult Social Care, Public Health Assets and Property, Planning Policy, Regeneration and all Registered Providers of Affordable Housing (Housing Associations) operating in Sefton.			
Method(s) of Consultation	Emails, direct meetings and briefings			
List of Background Documents to be Considered by Decision-maker	Housing Strategy 2022 -2027			
Contact Officer(s) details	Alistair Malpas alistair.malpas@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Economic Strategy 2022/23 To seek approval for the final Sefton Economic Strategy 2022 and it's public launch			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022 Decision due date for Cabinet changed from 01/09/2022 to 06/10/2022. Reason: the consultation period has not yet expired and work is ongoing on the Strategy			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Senior Leadership Board/ Head of Economic Growth & Housing/Cabinet Member Regeneration & Skills/Businesses/investors/developers/residents/community groups/Voluntary sector/LCR Combined Authority/LEP/LCR local authorities/ Business networks and associations/Southport BID			
Method(s) of Consultation	Consultation 15 July-12th August following 15th July Public Engagement panel presentation			
List of Background Documents to be Considered by Decision-maker	Sefton Economic Strategy 2022/23			
Contact Officer(s) details	Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Re-designation of Private Rented Sector Housing Licensing Schemes</p> <p>Selective Licensing requires all private sector landlords to apply for a licence to let out their property in designated area/s. Additional (HMO) licensing scheme would cover a broader range and types of Houses in Multiple Occupation than covered by existing mandatory licensing, again in designated areas of the borough.</p>			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Cambridge; Church; Derby; Dukes; Kew; Linacre; Litherland; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	All members of the public.			
Method(s) of Consultation	A full formal consultation has taken place between 9th May - 31st July, in accordance with the Council's consultation guidelines and Housing Act 2004.			
List of Background Documents to be Considered by Decision-maker	Re-designation of Private Rented Sector Housing Licensing Schemes			
Contact Officer(s) details	Clare Taylor clare.taylor@sefton.gov.uk Tel: 0151 934 2273			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Regeneration Strategy Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Emergency Temporary Accommodation Project To seek approval of the Emergency Temporary Accommodation Project business case.			
Decision Maker	Cabinet			
Decision Expected	3 Nov 2022 Decision due date for Cabinet changed from 06/10/2022 to 03/11/2022. Reason: Work on the business case is continuing			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Cambridge; Church; Derby; Dukes; Kew; Linacre; Litherland; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Council Officers			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Emergency Temporary Accommodation Project			
Contact Officer(s) details	Allan Glennon allan.glennon@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Article 4 Direction E to C3 To seek approval to introduce an article 4 direction to restrict changes of use from use class E (commercial) to C3 (residential) within the Bootle Area Action Plan Area.			
Decision Maker	Cabinet			
Decision Expected	3 Nov 2022			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Church; Derby; Ford; Linacre; Litherland; Netherpton and Orrell; St. Oswald			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Public and Relevant interests.			
Method(s) of Consultation	Formal Consultation process			
List of Background Documents to be Considered by Decision-maker	Article 4 Direction E to C3			
Contact Officer(s) details	David Robinson david.robinson@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Provision of Council Housing at Buckley Hill Lane, Netherton To present the Business Case for the provision of Council Housing at Buckley Hill Lane, Netherton			
Decision Maker	Cabinet			
Decision Expected	3 Nov 2022 Decision due date for Cabinet changed from 07/04/2022 to 03/11/2022. Reason: work is ongoing on the business case for Council housing			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Housing, Chief Legal and Democratic Officer, Finance			
Method(s) of Consultation	Emails and Meetings			
List of Background Documents to be Considered by Decision-maker	Provision of Council Housing at Buckley Hill Lane, Netherton			
Contact Officer(s) details	Suzanne Blundell Suzanne.Blundell@sefton.gov.uk			

APPENDIX 2